

ACA OH&S Policy

Introduction

The Australasian Corrosion Association Inc. (ACA) recognises its moral and legal responsibility to provide a safe and healthy work environment for employees, volunteers, contractors, training participants and visitors.

Scope

This policy is applicable to the ACA in all of its operations and functions

This policy states the commitment of The Australasian Corrosion Association Inc. to the health, safety and welfare of all who work in or visit our workplaces (to ensure no harm) and our commitment to consultation and cooperation between management and employees.

Workplace Safety and health and wellbeing are a priority for the ACA and we will do everything reasonably practicable to protect the safety, health and wellbeing of all employees, volunteers, contractors, training participants and visitors.

Objectives

At the ACA we will:

- Provide and maintain safe and healthy work environments;
- Involve our staff, including volunteers and, where appropriate, contractors and will consult to ensure we make informed decisions where these may impact health and safety;
- Be proactive and consultative in identifying hazards, assessing the risks associated with them and implementing controls before the hazard can cause harm;
- Provide appropriate instruction, training, information and supervision to ensure work is carried out in a safe manner;
- Identify, allocate and use the resources (human and financial) necessary to provide and maintain safe work systems and processes; and
- Conduct regular reviews and evaluation of ACA health and safety systems in place and strive for continuous improvement.

Responsibilities

All workers (employees, volunteers and contractors) are expected to:

- Take reasonable care for their own health and safety and the safety of others who may be affected by their acts or omissions;
- Follow all health and safety policies and procedures;
- Regard safety as an integral part of their normal duties;
- Report all known or observed hazards to the Executive Officer; and
- Actively participate in OHS consultation and other OHS related activities such as training, inspections and meetings.

Occupational Health and Safety Management System

The ACA Occupational Health and Safety Management System (OHSMS) supports this policy as a tool for managing workplace health and safety. The OHSMS provides

the key to successful health and safety management through the correct identification of hazards, the setting up of procedures to eliminate or control the associated risks and the continual monitoring of the effectiveness of those procedures to prevent harm and damage.

Policy History and Version Control

The ACA OH&S Policy will be reviewed every two years.

Version	Reviewed By	Approved By	Date Approved
1.0		Board	21 st February 2015
1.1	Audit, Finance & Risk Committee	Board	18 th February 2017